

# Females in Training



## MINUTES OF MEETING

Meeting of: Annual General Meeting  
Date: 16 November 2019  
Time: 8:45am – 10:00 am  
Venue: EQ Café, 70 Kent Street, Deakin

### 1. ATTENDEES AND APOLOGIES

Vice President, Fran Sankey welcomed attendees to the meeting and advised apologies would be recorded in the minutes.

Attendees at the meeting were:

- Adele Wickenden
- Amelia Cook
- Andrea McDonald
- Angela Rymer
- Cat Riley
- Cate Byrne
- Celine Peyet
- Christine Dean
- Cindy Schwartz
- Di Evans
- Donna O'Brien
- Donna Whitfield
- Elizabeth Lowe
- Ella Robinson
- Felicity Sander
- Fran Sankey
- Geraldine Cusack
- Gina De Pretto
- Hannah Barrett
- Heidi Livermore
- Jean Chesson
- Jenelle Emery
- Jill Wisbey
- Julie Edwards
- Karen Ford
- Katherine Colbatch
- Leanne Tennant
- Linda Mackey
- Rae Palmer
- Rae Wells
- Robyn McClelland
- Rosemary Johnson
- Sandra Purser
- Sarah Rainbow
- Simone Annis
- Sue Lyons
- Tamzen Armer
- Tatyana McEwan
- Virginia Lindenmayer

Apologies were received from

- Julianne Quaine
- Julie Alexander
- Phyl Crawford
- Sue Rymer

### 2. MINUTES OF PREVIOUS ANNUAL GENERAL MEETING

The minutes of the previous Annual General Meeting held on 17 November 2018 were accepted as an accurate record of the meeting.

Moved: Cindy Schwartz

Seconded: Donna Whitfield

**Carried**

### 3. PRESIDENT'S REPORT

FIT President, Sue Lyons spoke to her report on the activities of FIT over the last twelve months. She highlighted the success of FIT being attributed to the dedication of our coaches. On behalf of FIT members she thanked them for their time and expertise.

Sue also reported on:

- Success of FIT2SPRINT – a new program for Sprint distance triathlon
- The importance of having a strong working relationship with Triathlon ACT (TACT) and acknowledging the contribution of FIT Members Amanda Power and Sally Hamilton who are on the TACT Board.
- The benefits of using technology such as Basecamp to communicate with members and participants of FIT program.
- Plans for 2020 – finalising the Strategic Plan, supporting our coaches, offering programs from social to performance

Sue ended her report by acknowledging the contributions of the 2019 FIT Committee. Special mentions and thank you were made for outgoing FIT Committee members: Deborah Wilkinson, Rachel Haynes, Lisa Downs and Cindy Schwartz.

### 4. TREASURER'S REPORT

#### 4.1 – Statement of Accounts

FIT Treasurer, Jean Chesson reported that the audited financial reports had been provided with the agenda papers for members' review. Jean spoke to the Treasurer's report and audited financial report noting FIT was in a strong financial position with a small surplus in 2018-19. The main source of income was from Membership fees, with the remainder from Registration fees for FIT programs. The focus of 2019-20 is investment in coaches and coach infrastructure.

It was moved that the financial reports were accepted by members.

Moved: Cate Byrne

Seconded: Geraldine Cusack

**Carried**

#### 4.2 Appointment of auditors

Jean noted that FIT was required to appoint auditors for the 2019-20 financial year. Robert Bogdanoski, Elucidate Chartered Accountants was the auditor for 2018-19 and the FIT Committee is satisfied with the service provided. The FIT Committee recommended the appointment of Elucidate Chartered Accountants as auditors for the 2019-20 financial year.

It was moved that Robert Bogdanoski, Elucidate Chartered Accountants be appointed as auditors for the 2019-20 financial year.

Moved: Tamzen Armer

Seconded: Rosemary Johnson

**Carried**

## 5. STRATEIC PLAN 2020-2023

Cindy Schwartz advised of the process of the development of the FIT Strategic Plan, and next steps required. The process is informed by members describing FIT as a *Friendly, Supportive, Active, Inspiring* and *Fun* organisation. In response to a question from a member about how these descriptions were decided, Cindy advised these were the top five responses to a survey of all members conducted earlier in the year.

The next steps involve a consultation process with coaches to inform the draft plan.

Feedback on the draft provided with the papers is welcome and can be sent to [enquiries@fitact.org.au](mailto:enquiries@fitact.org.au)

## 6. LIFE MEMBERSHIP

Jean Chesson advised that two nominations had been received for FIT Life Membership.

Jean noted that the FIT Rules outline the process for conferring Life Membership and acknowledged the policy requirements that “No more than one Life Membership will be allocated on an annual basis”. It was also noted that FIT has two existing Life Members and the Rules provide that “at no time will the numbers of Life Memberships exceed five percent of the total FIT membership.”

The FIT Committee agreed to support both nominations and invited the nominators to speak to the nominations for Emma Wensing and Beth Peedom.

- Di Evans spoke to the nomination for Emma Wensing to become a FIT Life Member on behalf of the nominator Cath Spratley.
- Angela Rymer spoke to the nomination for Beth Peedom to become a FIT Life Member on behalf of the nominator, Sue Rymer.

It was moved that the proposal to award Life Membership to Emma Wensing be accepted by members.

Moved: Jean Chesson

Seconded: Sue Lyons

**Carried**

It was moved that the proposal to award Life Membership to Beth Peedom be accepted by members.

Moved: Jean Chesson

Seconded: Heidi Livermore

**Carried**

## 7. ELECTION OF OFFICE BEARERS AND COMMITTEE MEMBERS

Nominations for FIT Committee positions were received for all positions. As the number of nominations received was equal to the number of vacancies to be filled, the people nominated were taken to be elected.

Role	Name
President	Sue Lyons (continuing)
Vice President	Jill Wisbey
Secretary	Fran Sankey (continuing Committee Member, previously Vice President)
Treasurer	Jean Chesson (continuing)
Coaching Coordinator	Emma Wensing
Communications Officer (General Member)	Heidi Livermore (continuing)
Membership Officer (General Member)	Andrea MacDonald (continuing)
Policy and Insurance Officer (General Member)	Theresa Holtby
Coordinator of Volunteers (General Member)	Virginia Lindenmayer
General Member	Adele Wickenden (continuing)
General Member	Cath Spratley (continuing)

## 8. OTHER BUSINESS

Fran spoke to the following items:

**Volunteers** – FIT has an obligation as a member of TACT to provide volunteers for TACT events. All FIT members benefit from the efforts of volunteers at those events and FIT activities. Please consider volunteering at events. Contact Virginia Lindenmayer if you can assist.

**Communication** – The Communication Officer, Heidi has the important role of keeping members informed each and every week through updates in the News Flash, website and social media. As a FIT Member you will receive a newsletter every Wednesday evening. Please read the as they contain important information eg Saturday Run, Sunday Ride info, important dates / event.

**Merchandise** – FIT has a range of merchandise available for sale. Refer to OUTFIT on the website or updates in the weekly newsletter.

Meeting closed 10:00 am